



City of Pooler Fire-Rescue Services

A Department of the City of Pooler Municipal Government
1093 S. Rogers Street, Pooler, Georgia 31322
(912) 748-7012
www.pooler-ga.us

OPEN RECORDS REQUEST

Name of Requestor: _____

Address: _____

Phone: _____ Fax: _____

Email: _____

Pursuant to O.C.G.A §50-18-70 et seq., I am formally requesting to inspect certain public records. In particular, records requested for inspection in regards to:

Full Name: _____

Date of Birth: _____

Address: _____

Date of Incident: _____

Incident Type: _____

Any/All Records for the Above Named Person

Any/All for the Above Listed Address

I agree to pay any copying and/or administration costs incurred in my requests to the extent permitted by Georgia law. Such costs may include copying charges of \$0.10 per page and administrative charges for search retrieval and other direct administration costs, such administrative charges not to exceed the salary of the lowest paid full time employee who, in the discretion of the custodian of records, has the necessary skill and training to perform the request (the request is not charged for the first 15 minutes of time).

Name (print): _____

Date of Request: _____

Signature: _____