RESOLUTION

WHEREAS, the City of Pooler has prepared and submitted to the Governing Authority a budget for the year beginning January 1, 2022 and ending December 31, 2022, and

WHEREAS, the Mayor and Council of the City of Pooler have studied and revised the proposed budget, it is considered in the best interest of the citizens of the City of Pooler to adopt it.

THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Pooler, that the budget attached hereto and made a part of hereof for the year beginning January 1, 2022 and ending December 31, 2022, is approved.

First Reading: 12/06/21

Second Reading: 12/20/2/

Approved by the Mayor and Council of Pooler on the 2011.

Rebecca C. Benton, Mayor

Attested by:

City Clerk



2022 Proposed City Budget December 06, 2021

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Priorities

- ✓ Meeting demands presented by continued growth and the COVID-19 pandemic
- ✓ Continuing to fund infrastructure projects throughout the City (i.e., roads, drainage, WWTP)
- ✓ Successful negotiation of the local option sales tax (LOST) certificate of distribution

Issues

General

- Inflation
- Fuel costs
- Supply chain delays

Personnel and employee benefits

- Medical insurance benefits increased approximately 29.4% or \$516,400 increasing annual benefit expenditures to \$2,274,700. Group insurance expense represents 5.9% of total annual expenditures.
- The recommended annual contribution for the City's retirement plan for 2022 is expected to increase from \$1,819,389 to \$2,183,280. The new contribution represents 16.3% of the 2022 budgeted payroll of covered employees, versus 15.0% for 2021. It is estimated that the recommended contribution will increase \$355,260 or 19.4%. The retirement plan contribution represents 5.6% of total annual expenditures.

Capital asset additions and replacements

Approximately \$3.25 million invested in capital asset additions and replacements.

Assumptions

- 1. Annual growth in local option sales tax (LOST) revenue is estimated to be 3.3% resulting in approximately \$8.2 million. LOST is currently 19.9% ahead of 2020 and 16.4% ahead of 2019.
- 2. A 5.70% increase in the gross tax digest attributable to new growth.
- 3. The City's current millage rate is 4.597 mills, and the 2022 general fund budget is balanced using 4.478 mills.

	2020 Actual	Amended 2021 Budget	Proposed 2022 Budget	\$ Inc (Dec) Over Prior Year Budget	% Inc (Dec) Over Prior Year Budget
Revenues					
Taxes	\$18,820,993	\$21,518,555	\$22,310,500	\$ 791,945	
Licenses and permits	1,125,391	867,500	922,750	55,250	
Intergovernmental	1,846,585	430,000	405,000	(25,000)	
Charges for services	2,531,374	2,573,100	3,098,860	525,760	
Fines and forfeitures	771,366	850,000	900,000	50,000	
Interest	104,389	10,000	10,000	-	
Contributions and donations	10,644	1,515,000	15,000	(1,500,000)	
Miscellaneous	42,865	63,130	68,390	5,260	
Total revenues	25,253,607	27,827,285	27,730,500	(96,785)	-0.35%
Expenditures					
General government	3,426,535	3,762,280	3,976,020	213,740	
Judicial	363,108	422,070	422,100	30	
Public safety	11,065,764	14,025,755	15,602,300	1,576,545	
Public works	6,465,739	7,396,400	6,335,855	(1,060,545)	
Health and welfare	153,359	169,590	158,660	(10,930)	
Recreation and parks	1,623,601	1,901,425	2,130,765	229,340	
Housing and development	823,895	917,015	1,034,550	117,535	
Debt service	338,800	315,550	295,250	(20,300)	
Total expenditures	24,260,801	28,910,085	29,955,500	1,045,415	3.62%
Excess (deficiency) of revenues					
over (under) expenditures	992,806	(1,082,800)	(2,225,000)	(1,142,200)	
Other financing sources (uses)					
Interfund transfers in	610,596	925,000	950,000	25,000	
Damaged property recoveries	58,223	18,800	-	(18,800)	
Sale of surplus equipment	40,085	139,000	-	(139,000)	
General long-term debt issued	13,857	-	1,275,000	1,275,000	
Total other financing sources (uses	722,761	1,082,800	2,225,000	1,142,200	105.49%
Net change in fund balance	\$ 1,715,567	\$ -	\$ -	\$ -	

Account Description	2020 Actual	Amended 2021 Budget	Proposed 2022 Budget	\$ Inc (Dec) Over Prior Year Budget	
Taxes					
General property taxes	\$ 8,915,610	\$ 10,781,465	\$ 11,077,500	\$ 296,035	
General sales and use taxes	7,044,554	7,939,090	8,270,000	330,910	
Selective sales and use taxes	869,132	900,000	985,000	85,000	
Business taxes	1,978,344	1,890,000	1,966,000	76,000	
Penatlies and interest	13,353	8,000	12,000	4,000	
Total tax revenue	18,820,993	21,518,555	22,310,500	791,945 3.68%	%
Licenses and permits					
Business licenses	217,033	170,000	176,000	6,000	
Other business license fees	11,837	25,000	26,000	1,000	
Zoning and land use premits	60,649	85,000	60,000	(25,000)	
Regulatory fees	835,872	587,500	660,750	73,250	
Total licenses and permits	1,125,391	867,500	922,750	55,250 6.37%	%
Intergovernmental revenue					
Federal government grants	1,399,834	35,000	-	(35,000)	
State government grants	286,758	245,000	245,000	-	
Local grants	159,993	150,000	160,000	10,000	
Total intergovernmental revenue	1,846,585	430,000	405,000	(25,000) -5.81%	%
Charges for services					
General government	174,036	200,000	701,360	501,360	
Public safety	50,615	68,100	65,000	(3,100)	
Streets and public improvements	97,300	-	-	-	
Sanitation	2,041,063	2,015,000	2,040,000	25,000	
Recreation	168,360	290,000	292,500	2,500	
Total charges for services	2,531,374	2,573,100	3,098,860	525,760 20.43%	%
Fines and forfeitures					
Court revenues	771,366	850,000	900,000	50,000	
Total fines and forfeitures	771,366	850,000	900,000	50,000 5.88%	%
Investment income					
Interest income	104,389	10,000	10,000		
Total investment income	104,389	10,000	10,000	0.00%	%
Contributions and donations					
Contributions and donations	10,644	1,515,000	15,000	(1,500,000)	
Total contributions and donations	10,644	1,515,000	15,000	(1,500,000) -99.01%	%
Miscellaeous revenue					
Rents and royalties	24,638	60,000	67,920	7,920	
Other miscellaneous revenue	18,227	3,130	470	(2,660)	
Total miscellaneous revenue	42,865	63,130	68,390	5,260 8.33%	%
Total general fund revenue	\$ 25,253,607	\$ 27,827,285	\$ 27,730,500	\$ (96,785) -0.35%	

Account Description	2020 Actu		Amended 021 Budget	Proposed 022 Budget	0	Inc (Dec) over Prior ear Budget	
1000 - General government							
51 - Personnel services and benefits	\$ 1,712,5	45 \$	1,877,295	\$ 2,069,700			
52 - Purchased services	1,211,8	54	1,306,685	1,535,560			
53 - Supplies	306,1	91	210,590	311,760			
54 - Capital outlay	195,9	45	367,710	59,000			
Total general government	\$ 3,426,5	35 \$	3,762,280	\$ 3,976,020	\$	213,740	5.68%
1000 - General government							
1110 - City council	\$ 111,5	65 \$	125,090	\$ 127,300			
1130 - City clerk	128,9	60	165,125	139,740			
1320 - City manager	499,5	48	511,885	519,170			
1510 - Financial administration	787,8	98	866,820	886,710			
1530 - Legal administration	168,0	40	175,500	200,500			
1535 - Information technology	229,7	24	351,255	654,485			
1540 - Human resources	329,9	02	449,310	476,865			
1555 - Risk management	301,1	63	387,250	365,000			
1565 - General government buildings	759,2	55	675,045	558,820			
1595 - General administrative fees	110,4	80	55,000	 47,430			
	\$ 3,426,5	35 \$	3,762,280	\$ 3,976,020	: !		

CAPITAL OUTLAY:

- 1. Tyler Smart Meter Portal software (to reduce billing adjustments)
- 2. New Physical Windows servers

Municipal Court

Account Description	20	20 Actual	 mended 21 Budget	Proposed 22 Budget	\$ Inc (Over I Year B	Prior	
2650 - Municipal Court							
51 - Personnel services and benefits	\$	197,901	\$ 196,080	\$ 208,600			
52 - Purchased services		161,142	190,580	211,000			
53 - Supplies		4,065	5,400	 2,500			
Total Municipal Court	\$	363,108	\$ 422,070	\$ 422,100	\$	30	0.01%

Account Description	2020 Actual	Amended 2021 Budget	Proposed 2022 Budget	\$ Inc (Dec) Over Prior Year Budget	
3000 - Public Safety					
51 - Personnel services and benefits	\$ 8,869,265	\$10,183,290	\$ 11,430,980		
52 - Purchased services	628,919	946,655	956,570		
53 - Supplies	948,134	1,221,810	1,360,750		
54 - Capital outlay	619,446	1,674,000	1,854,000		
Total Public Safety	\$11,065,764	\$14,025,755	\$15,602,300	\$ 1,576,545	11.24%
3000 - Public Safety					
3200 - Police Department	\$ 6,193,612	\$ 6,575,420	\$ 7,254,465		
3500 - Fire Department	4,872,152	7,450,335	8,347,835		
	\$11,065,764	\$14,025,755	\$15,602,300		

PERSONNEL AND BENEFITS:

1. Fire department's 2021 recruiting class will be fulltime for 12 months in 2022

CAPITAL OUTLAY:

Police department:

- 1. (4) Patrol SUV with uplift and new camera system
- 2. F-150 Crew Cab with uplift
- 3. CAN-AM SxS Crew Cab

Fire department:

- 1. (3) Jaws of life rescue tool sets
- 2. F-150 Responder with uplift
- 3. F-250 Extended Cab 4x4 with uplift
- 4. Fire truck (\$1,275,000)

Account Description	2020 Actual	Amended 2021 Budget	Proposed 2022 Budget	\$ Inc (Dec) Over Prior Year Budget
4000 - Public Works				
51 - Personnel services and benefits	\$ 1,167,537	\$ 1,481,970	\$ 1,974,445	
52 - Purchased services	3,003,004	2,979,220	2,692,790	
53 - Supplies	1,003,765	1,134,350	1,057,620	
54 - Capital outlay	1,291,433	1,800,860	611,000	
Total Public Works	\$ 6,465,739	\$ 7,396,400	\$ 6,335,855	\$ (1,060,545) -14.34%
4000 - Public Works				
4100 - Public Works Administration	\$ -	\$ -	\$ 755,750	
4200 - Roads and streets	2,958,157	3,175,050	2,072,935	
4250 - Storm drainage	1,285,997	1,186,740	874,005	
4251 - Canal maintenance	-	423,215	346,815	
4500 - Solid waste and recycling	1,724,166	1,697,800	1,712,730	
4900 - Fleet maintenance	497,419	913,595	573,620	
	\$ 6,465,739	\$ 7,396,400	\$ 6,335,855	

GENERAL:

1. Moved public works administration from water and sewer, administrative costs to be billed to the water and sewer fund (see increase in charges for services).

PERSONNEL AND BENEFITS:

- 1. Roads and streets budget includes 1 new hire
- 2. Storm drainage budget includes 1 new hire

CAPITAL OUTLAY:

- 1. 4100: F-150 Regular Cab
- 2. 4200: Thermal striping of Pooler Parkway and other road paving projects
- 3. 4200: 20 Foot Skid Steer trailer
- 4. 4251: Sangrena Canal improvements
- 5. 4900: Office/Parts room construction
- 6. 4900: Pole barn for equipment storage

Approved 2021 capital projects carrying over into 2022

- 1. Pooler Parkway and SH Morgan
- 2. Pooler Parkway and Park Avenue
- 3. Fleet maintenance shop

Health and Welfare

Account Description	 20 Actual	-	mended 21 Budget	Proposed 22 Budget	0	Inc (Dec) ver Prior ar Budget	
5520 - Senior Citizens							
51 - Personnel services and benefits	\$ 79,172	\$	91,840	\$ 91,420			
52 - Purchased services	25,259		43,500	37,890			
53 - Supplies	16,134		34,250	29,350			
54 - Capital outlay	32,794		-	-			
Total Senior Citizens	\$ 153,359	\$	169,590	\$ 158,660	\$	(10,930)	-6.44%

Recreation and Parks

Account Description	2020 Actual	Amended 2021 Budget	Proposed 2022 Budget	\$ Inc (Dec) Over Prior Year Budget	
6000 - Recreation and Parks					
51 - Personnel services and benefits	\$ 1,033,287	\$ 1,139,510	\$ 1,246,465		
52 - Purchased services	204,475	303,415	249,550		
53 - Supplies	322,349	431,900	416,550		
54 - Capital outlay	63,490	26,600	218,200		
Total Recreation and Parks	\$ 1,623,601	\$ 1,901,425	\$ 2,130,765	\$ 229,340	12.06%
6000 - Recreation and Parks					
6100 - Recreation	\$ 1,504,120	\$ 1,755,875	\$ 1,242,720		
6220 - Parks	119,481	145,550	888,045		
	\$ 1,623,601	\$ 1,901,425	\$ 2,130,765		

CAPITAL OUTLAY:

- 1. 6100: F-150 Crew Cab
- 2. 6100: Monument sign for Memorial Park
- 3. 6220: F-250 Crew Cab
- 4. 6220: 5-Gang Reel mower
- 5. 6220: John Deere 5090 tractor

ccount Description	 20 Actual	-	mended 21 Budget	Proposed 122 Budget	0	Inc (Dec) ver Prior ar Budget	
7000 - Housing and Development							
51 - Personnel services and benefits	\$ 610,553	\$	610,770	\$ 744,185			
52 - Purchased services	142,212		288,845	267,705			
53 - Supplies	13,909		17,400	22,660			
54 - Capital outlay	 57,221		-	 -			
Total Housing and Development	\$ 823,895	\$	917,015	\$ 1,034,550	\$	117,535	12.82
7000 - Housing and Development							
7200 - Inspections	\$ 497,968	\$	319,305	\$ 328,560			
7410 - Planning and Zoning	325,927		468,420	570,265			
7420 - Code Enforcement	 -		129,290	 135,725			
	\$ 823,895	\$	917,015	\$ 1,034,550			

PERSONNEL AND BENEFITS:

1. Planning and zoning budget includes 1 new hire

Account Description		Amended 2021 Budget	Proposed 2022 Budget	\$ Inc (Dec) Over Prior Year Budget	
8000 - Debt Service 58 - Debt Service	\$ 338,800	\$ 315,550	\$ 295,250	\$ (20,300)	-6.43%
Debt Obligation	Start Date	End Date	Interest Rate	Balance 12/31/21	
Fire station project	Feb-12	Dec-26	3.26%	\$ 221,371	
2013 Pierce impel triple combination	Mar-14	Mar-23	3.28%	97,258	
2009 Pierce arrow xt 100' platform	Mar-15	Mar-23	3.28%	167,485	
Fire breathing apparatus and tanks	Apr-17	Apr-27	3.08%	168,616	
Playground equipment	Apr-17	Apr-22	3.90%	7,912	
(4) Explorers + transit van	Jul-17	Jul-22	2.78%	36,116	
				\$ 698,758	

Other Financing Sources (Uses)

ACCOUNT DESCRIPTION		2020 Actual		Amended 2021 Budget		Proposed 2022 Budget		Inc (Dec) Over Prior ear Budget
Other financing sources								
Interfund transfers in	\$	610,596	\$	925,000	\$	950,000	\$	25,000
Reimbursements for damaged property		58,223		18,800		-		(18,800)
Proceeds of capital asset dispositions		40,085		139,000		-		(139,000)
General long-term debt issued		13,857		-		1,275,000		1,275,000
Other financing uses								
Interfund transfers out		-		-		-		-
Total other financing sources	\$	722,761	\$	1,082,800	\$	2,225,000	\$	1,142,200 105.499

- 1. Transfer in from Hotel / Motel Tax fund
- 2. Capital lease proceeds to purchase fire truck

Tree Fund 2022 Budget

	2020 Actual	_	Amended 2021 Budget		Proposed 2022 Budget		(Dec) Prior Budget	% Inc (Dec) Over Prior Year Budget
Revenues								
Private contributions and donations Interest income	\$ - -	\$	-	\$	-	\$	-	
Total revenues	_		-		-		-	
Expenditures								
Parks		14	1,120	350	,000	2	08,880	
Total expenditures	_	14	1,120	350	,000	2	08,880	148.02%
Excess (deficiency) of revenues over (under) expenditures		(14	1,120)	(350	,000)	(2	08,880)	
Other financing sources (uses)								
Interfund transfers in	-	43	7,852		-	(4	37,852)	
Total other financing sources (uses)	-	43	7,852		-	(4	37,852)	
Net change in fund balance	\$ -	\$ 29	6,732	\$ (350	,000)	\$ (6	46,732)	

NOTES:

1. Enlarge pond, enhance landscaping and add parking lot at Memorial Park

Lodging Tax Fund 2022 Budget

	2020 Actual	Amended 2021 Budget	Proposed 2022 Budget	\$ Inc (Dec) Over Prior Year Budget	% Inc (Dec) Over Prior Year Budget
Revenues					
Lodging tax	\$ 1,221,193	\$ 1,850,000	\$ 1,900,000	\$ 50,000	
Total revenues	1,221,193	1,850,000	1,900,000	50,000	2.70%
Expenditures					
Tourism	610,596	925,000	950,000	25,000	
Total expenditures	610,596	925,000	950,000	25,000	2.70%
Excess (deficiency) of revenues over (under) expenditures	610,597	925,000	950,000	25,000	
Other financing sources (uses) Interfund transfers out	(610,597)	(925,000)	(950,000)	(25,000)	
Total other financing sources (uses)	(610,597)	(925,000)	(950,000)	(25,000)	
Net change in fund balance	\$ -	\$ -	\$ -	\$ -	

	2020 Actual	Amended 2021 Budget	Proposed 2022 Budget	\$ Inc (Dec) Over Prior Year Budget	% Inc (Dec) Over Prior Year Budget
Revenue					
SPLOST	\$ 4,087,590	\$ 6,000,000	\$ 6,200,000	\$ 200,000	
Interest income	11,491	10,000	2,000	(8,000)	
Total revenue	4,099,081	6,010,000	6,202,000	192,000	3.19%
Expenditures					
Public safety	-	1,621,140	1,166,170	(454,970)	
Roads and streets	504,811	948,415	774,400	(174,015)	
Storm drainage	388,340	2,833,935	648,770	(2,185,165)	
Recreation	980,075	-	156,960	156,960	
Debt service	2,219,125	1,496,690	1,499,530	2,840	
Total expenditures	4,092,351	6,900,180	4,245,830	(2,654,350)	-38.47%
Change in fund balance	\$ 6,730	\$ (890,180)	\$ 1,956,170	\$ 2,846,350	

- 1. New referendum (SPLOST VII) runs October 1, 2020 through September 30, 2026; estimated proceeds are \$25,644,300,
- 2. The SPLOST fund reports project length budgets,
- 3. Debt service payments are for the municipal complex,
- 4. Debt service on the municipal building to be funded by the SPLOST fund in 2021 and 2022. Beginning in 2023 the debt service will flip to the general fund. The loan matures in 2030.
- 5. Other current projects are:
 - > Jimmy Deloach fire station
 - Quacco Road widening
 - Pipemakers canal improvements
 - > Tennis complex

	2020 Actual	Amended 2021 Budget	Proposed 2022 Budget	\$ Inc (Dec) Over Prior Year Budget	% Inc (Dec) Over Prior Year Budget
Operating revenues					
Charges for services	\$ 9,404,014	\$ 8,582,460	\$ 9,219,048		
Total operating revenues	9,404,014	8,582,460	9,219,048	\$ 636,588	7.42%
Operating expenses					
Sewer and WWTP	5,068,391	4,523,850	4,825,654		
Water	3,927,155	3,705,060	4,014,354		
Total operating expenses	8,995,546	8,228,910	8,840,008	611,098	7.43%
Operating income	408,468	353,550	379,040		
Non-operating revenue (expense)					
Interest income	108,274	15,000	15,000		
Interest expense	(228,357)	(368,550)	(394,040)		
Total Non-operating revenue (expense)	(120,083)	(353,550)	(379,040)	(25,490)	7.21%
Income before capital contributions	288,385				
Capital contributions					
Tap fees	628,270	250,000	250,000		
Capital cost recovery fees	1,973,276	986,000	905,900		
Total capital contributions	2,601,546	1,236,000	1,155,900	(80,100)	-6.48%
Net change in net position	\$ 2,889,931	\$ 1,236,000	\$ 1,155,900		

	2020 Actual	Amended 2021 Budget	Proposed 2022 Budget	\$ Inc (Dec) Over Prior Year Budget	
Operating revenues					
Charges for services:					
Water charges	\$ 4,077,716	\$ 3,918,000	\$ 4,052,500	\$ 134,500	
Sewer charges	5,164,692	4,562,460	5,074,548	512,088	
Miscellaneous charges	161,606	102,000	92,000	(10,000)	
Total operating revenue	9,404,014	8,582,460	9,219,048	636,588	7.42%
Operating expenses					
4300 - Sewer and WWTP					
52 - Purchased services	2,321,579	1,508,600	1,412,994	(95,606)	
53 - Supplies	1,314,610	1,485,250	1,631,980	146,730	
56 - Depreciation	1,432,202	1,530,000	1,530,000		
Total sewer and WWTP	5,068,391	4,523,850	4,825,654	301,804	6.67%
4400 - Water operations					
51 - Personnel services and benefits	971,593	978,680	800,820	(177,860)	
52 - Purchased services	629,035	578,105	667,929	89,824	
53 - Supplies	1,903,459	1,747,275	1,893,925	146,650	
56 - Depreciation	423,068	401,000	401,000		
Total water operations	3,927,155	3,705,060	4,014,354	309,294	8.35%
Total operating expenses	8,995,546	8,228,910	8,840,008	611,098	7.43%
Operating income	408,468	353,550	379,040	25,490	
Non-operating revenue (expense)					
Interest income	108,274	15,000	15,000	-	
Interest expense	(228,357)	(368,550)	(394,040)	(25,490)	
Total Non-operating revenue (expense)	(120,083)	(353,550)	(379,040)	(25,490)	7.21%
Income before capital contributions	288,385				
Capital contributions					
Tap fees	628,270	250,000	250,000	-	
Capital cost recovery fees	1,973,276	986,000	905,900	(80,100)	
Total capital contributions	2,601,546	1,236,000	1,155,900	(80,100)	-6.48%
Net change in net position	\$ 2,889,931	\$ 1,236,000	\$ 1,155,900	\$ (80,100)	

- 1. Completion date for wastewater treatment plant expansion is May 1, 2023
- 2. East Highway 80 12" water main replacement
- 3. Parsons/Gray/Rothwell water main replacement
- 4. Well #2 abandonment