

City of Pooler

REQUEST FOR ZONING VERIFICATION LETTER

Applicant Information: Owner or Agent			
Name:			
Company:			
Address:			
City:		State :	Zip :
Phone:		Ext.:	
Email :			
Parcel Information: Request 1			
Physical Address* :			
Parcel ID * :		Property Owner:	
Legal Description :			
Parcel information: Request 2			
Physical Address*			
Parcel ID * :		Property Owner:	
Legal Description :			
Parcel Information: Request 3			
Physical Address*:			
Parcel ID*:		Property Owner :	
Legal Description :			
Contact Information: (the specific individual/firm to which the letter is to be addressed)			
Name :			
Company:			
Address :			
City :		State :	Zip:
Phone :		Ext.:	
Email :			

*If you do not have an address or parcel ID, please attach a boundary survey or plat of the property

A \$50.00 fee will be assessed for each Zoning Verification Letter. If you wish to request a letter for multiple properties using the above form, please note, fees will be assessed for each property listed on the application. The fee(s) must be received prior to sending the zoning verification letter. Payment is accepted by mail, to my attention, or in person.

A request for a zoning verification is normally completed within seven (7) days after payment is received.

Submit request by email to kdyer@pooler-ga.gov, in person or by mail.

FOR OFFICE USE ONLY:			
Date received :	Date completed :	Staff Name :	Staff Initials :