



Excavation/Encroachment Permit Application

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Updated **OCT 2023**

NOTICE TO APPLICANTS

Sketch or site plan indicating roadway features such as pavement width, shoulder width, sidewalk, curb and gutter location, significant drainage structures, north arrow, right-of-way width, and location of the proposed excavation/encroachment **must be attached**.

The City assumes no responsibility for any present and/or future cost for relocation of any utilities. The applicant is responsible for locating all present or future utilities, road entrances, etc.

Contractor should stay ten (10) feet from all city utilities when applicable.

Adequate provisions shall be made for protection of the highway traffic at all times. Necessary detours, barricades, warning signs and flagmen shall be provided by and at the expense of the applicant and shall be in accordance with the current edition of the Federal Highway Administration's Manual on Uniform Traffic Control Devices. The work shall be planned and carried out so that there will be the least possible inconvenience to the highway traffic. The applicant agrees to observe all rules and regulations of the City while carrying on the work contemplated herein and take all other precautions that circumstances warrant.

The applicant shall be responsible for obtaining any other approvals or permits necessary for construction.

It is of the utmost importance that all contractors utilize the "Call Before You Dig" law.

OFFICE USE ONLY

Permit Number: _____ Permit Fee: _____

Date Applied: _____ Date Approved: _____ Date of Expiration: _____

Approved by: _____ Special Provisions: _____

Applicant Information

Applicant Name Applicant Email Applicant Phone

Contractor Name Contractor Email Contractor Phone

Contractor Address

Engineer Name Engineer Email Engineer Phone



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Construction Coordinator Name Coordinator Email Coordinator Phone

Road Name(s)

Type of Excavation/Encroachment

Duration of Work

Description of Location with Reference to Roads/Intersections

Affidavit

The undersigned applicant hereby requests the City to permit excavation/encroachment on the right-of-way as described herein. It is expressly understood that the excavation/encroachment shall be installed in accordance with the attached sketch or site plan. The applicant agrees to comply with and be bound by the Georgia Department of Transportation manual "Construction Standards and Details" and any provisions listed below during the installation, operation, and maintenance of said excavation/encroachment within the right-of-way. The applicant hereby further agrees to assume responsibility for any damage to property, including the road, that may be caused by the construction and/or maintenance, and shall restore the area disturbed back to its original condition.

Applicant Name Applicant Signature Date