



# Permanent Sign Permit Application

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Updated **APR 2023**

## NOTICE TO APPLICANTS

Permit void if sign is not installed with 180 days from the date of issuance. Sign shall be installed at least ten (10) feet from all underground utilities. For freestanding signs: Attach site plan showing existing utilities and proposed sign location, engineered sign drawing/design, installation specifications, and electrical calculations and specifications. Signs shall be at least ten (10) feet from all underground utilities and must be designed to withstand the wind speeds per the current Building Code, as mandated by the Georgia Department of Community Affairs. Inspections may be scheduled at [www.pooler-ga.gov](http://www.pooler-ga.gov).

## OFFICE USE ONLY

Date Received: \_\_\_\_\_ Permit Number: \_\_\_\_\_  
Date Approved: \_\_\_\_\_ Permit Fee: \_\_\_\_\_  
Inspector: \_\_\_\_\_ Permit Valid: \_\_\_\_\_

## Applicant Information

Site Address

Type of Sign

Size and Height of Sign

Number of Signs

Estimated Cost

Sign Contractor

Sign Contractor Email

Sign Contractor Phone

Sign Contractor Mailing Address

Owner of Property

Owner of Property Mailing Address

Owner Email Address

Owner Phone



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## Affidavit

I hereby apply for a permit to erect/install a sign in accordance with the City of Pooler Zoning Ordinance and Building Code (Chapter 66 – Sign Regulations).

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Applicant Name

Applicant Signature

Date

