



# Short-Term Rental Agent Change Notification

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Updated **FEB 2025**

## NOTICE TO APPLICANT

Completed applications shall be mailed to the City of Pooler, Attn: Finance Dept/Business Registration, 100 SW Highway 80, Pooler, GA 31322 or emailed to [finance@pooler-ga.gov](mailto:finance@pooler-ga.gov).

## OFFICE USE ONLY

Business Registration Staff Initials: \_\_\_\_\_ Date: \_\_\_\_\_ Issued: \_\_\_\_\_

PIN: \_\_\_\_\_ Permit Number: \_\_\_\_\_ License Number: \_\_\_\_\_

## New Agent Information

Short-Term Rental Address

Agent Effective Date

Agent Name

Agent Phone

Agent Address

Agent Email

In accordance with the Code of Ordinances of the City of Pooler, Georgia, I the undersigned certify that I am the person duly authorized to make this application for the change of rental agent in the City of Pooler. By signature below, I affirm that the information provided is true, correct, and complete. \*Include copy of current State Identification/Driver's License.

Applicant Name

Applicant Signature

Date