



Title VI Complaint Form

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Updated **JUNE 2025**

NOTICE TO FILER

Title VI of the Civil Rights Act of 1964 requires that "no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

The following information is necessary to assist the City of Pooler in processing a Title VI complaint. Forms must be completed within 180 days and sent to: City of Pooler Title VI Coordinator, 100 US Highway 80 SW, Pooler, GA 31322. Extra sheets may be attached if necessary.

If any person filing a complaint needs assistance, including interpretation or translation assistance, please contact our Title VI Coordinator via email at njohnson@pooler-ga.gov or by telephone at (912) 748-7261.

Incident Information

Basis of Complaint: ☐ Race ☐ Color ☐ National Origin ☐ Limited English Proficiency

Have you previously filed a complaint with this agency? ☐ Yes ☐ No

Have you filed this complaint with any other federal, state, or local agency or court? ☐ Yes ☐ No

Nature of Incident

Date of Incident

Name of Agency or Person(s) Involved

Location of Incident

Witness Name(s) and Phone Number(s)

Complainant Information

Complainant Name

Complainant Phone

Complainant Mailing Address

Complainant Email

Complainant Affidavit

I hereby file this official complaint against and attest that all information provided above is true to fact.

Complainant Print Name

Complainant Signature

Date