



# Downtown Development Authority (DDA) Board Member Application

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Updated JUNE 2025

## NOTICE TO APPLICANT

All sections of the application must be fully completed; incomplete applications will not be considered. If additional space is required to answer any questions, applicants may attach extra sheets. Applications shall be returned to the City Clerk by email to [kfusco@pooler-ga.gov](mailto:kfusco@pooler-ga.gov), or by mail or in person to 100 US Highway 80 SW, Pooler, GA 31322. In accordance with State Law, directors must meet the eligibility criteria below.

1. **Taxpayers residing** in the municipal corporation for which the authority is created, or
2. **Owners or operators of businesses** located within the downtown development area (map attached) who are taxpayers residing in the same county as the municipality, or
3. **A combination of the above qualifications** (i.e., a taxpayer residing in the municipality and an owner/operator of a business within the downtown development area).

Additionally, at least four of the DDA Board members must, in the judgment of the governing body, have an economic interest in the redevelopment and revitalization of the downtown district. One of the directors may also be a member of the governing body of the municipal corporation.

## Applicant Contact Information

Name

Phone

Address

Email

## Applicant Status

Check all that apply.

- ☐ Resident taxpayer of Pooler
- ☐ Resident taxpayer of Chatham County
- ☐ Business owner/operator within DDA service boundaries: \_\_\_\_\_
- ☐ Currently serving on another council/board/commission: \_\_\_\_\_

## Applicant Eligibility

Check all that apply.

- ☐ I meet the residential and/or business owner/operator requirements for serving on the DDA.
- ☐ I acknowledge that the DDA meets monthly and I am able to commit to attending scheduled meetings and other board activities as needed.



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## Applicant Background & Experience

Briefly describe your work or any volunteer experience you are currently engaged in:

What do you consider to be your greatest strengths that you would bring to the DDA?

Why do you want to serve on the DDA?

## Applicant Commitment

I will allow my name to be submitted for consideration in service to the Authority; and if appointed to serve as a member of the Board of Directors, I agree to:

- Attend all possible regular Board meetings, committee meetings, and any special meetings.
- Attend eight hours of training within my first year of services as required by Georgia State Statute.
- Attend the Annual Strategic Planning Session.
- Enter into full discussion and participation in policy decisions affecting the DDA and its purpose.
- Accept responsibility for assignments and offer suggestions on programming or operations.
- Maintain matters of confidence.
- Disclose conflicts of interest.

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Applicant Name

Applicant Signature

Date



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## Downtown Development Authority Service Area Boundaries

