



CITY of POOLER
— GEORGIA —

QUESTIONS AND ANSWERS – ADDENDUM #1
Tree Canopy Coverage Assessment Contract Services

October 12, 2026

- 1. Does the City have aerial LiDAR data or is the consultant expected to acquire it?**

No, the City does not have aerial LiDAR, the consultant is expected to acquire it.

- 2. Will the City accept use of the freely available 2018 LiDAR?**

No, the City will not accept use of the freely available 2018 LiDAR.

- 3. What data does the City expect from LiDAR related to status, condition, and inventory of the urban forest?**

Percentage of canopy coverage, estimation of number of trees, and any other details you are able to provide.

- 4. Where the project scope says: “provide tree inventory results”, is that referring to a separate tree inventory, or canopy assessment data?**

Canopy assessment data.

- 5. What is the project budget?**

There is no set budget.

- 6. Are any other deliverables, such as a report or presentation, expected?**

A written report is expected.

- 7. Is there a Sample Contract available for review?**

No, there is no sample contract available for review.

- 8. Are there related bid tabs available for review?**

No there are no related bid tabs available for review.

October 21, 2026

- 1. Does the City require new LiDAR acquisition, or may existing LiDAR meeting City-approved specifications be used?**

New LiDAR acquisition is required.

- 2. Please provide the assessment boundary/GIS file and identify required acquisition buffers and whether all public and private land within the boundary is included.**

The assessment boundary is the area within the City limits of Pooler. A GIS file can be obtained from SAGIS.

- 3. Please specify LiDAR point density, accuracy, collection season, maximum data age, coordinate system, and any required imagery or raw-data deliverables.**

Minimum density is 2 points per square meter. Collection season is leaf on. Maximum data age is within 1 – 2 years. Coordinates data can be obtained from SAGIS.

- 4. Does “tree inventory results” require individual-tree records or a field inventory? If so, what trees, attributes, and quantities are included? What status or condition information is required?**

Tree inventory results should be a field inventory and the data provided should be from a stand perspective.

- 5. For an out-of-state corporation, what Georgia registration and business-license documents must accompany the proposal? Is a Pooler occupational/business license required at submission or before work begins?**

Proof of current business registration within the State of Georgia must be provided at time of proposal submission. A City of Pooler business license is not required if proof of another Georgia municipal business license is provided.

- 6. What bid/proposal, performance, payment, or other bonds are required? Please provide amounts, forms, and submission timing.**

No bid/proposal, performance, payment or other bonds are required.

- 7. Please provide the complete insurance schedule, including limits, endorsements, and any requirements specific to aerial acquisition.**

The proposal must include a statement regarding the ability to obtain or maintain commercial liability insurance in the amount of \$1,000,000, listing the CITY as an additional insured.

- 8. What geodatabase format/schema, GIS software compatibility, map products, reports, exports, and acceptance criteria are required?**

The written report should be in PDF format, and the data layer should be in ArcGIS.

- 9. What collection, draft, and final delivery deadlines apply? Please confirm the optional six-month extension and how it is authorized.**

The final delivery deadline is one (1) year from date the contract is signed. Any request for extension must be submitted three (3) months before the one (1) year deliverables deadline date.

10. How many printed copies are required? Are sealed packaging, envelope markings, or a digital copy required?

Three (3) printed copies should be submitted. A sealed package is required. One (1) additional digital copy is preferred in PDF.

11. What evaluation factors, weights, and any interview process will be used?

The following factors will be considered: Experience and Qualifications are 40%, Technical Approach is 10%, Cost is 20%, Timeline is 10%, and References/Past Performance is 20%. No interview is required.

12. Is there an approved budget or grant allocation, and does funding impose additional conditions or completion deadlines?

There is no set budget or grant funding. Funding does not impose additional conditions or completions deadlines.

13. Should fees include only hourly rates and acquisition charges, or also estimated hours and a total/not-to-exceed project fee?

Fees should include hourly rates and acquisition charges and estimated hours and a total/not-to-exceed project fee.

14. Please provide the proposed professional services agreement. How should Appendix A's contract-date field be completed before award? May Appendix D's notarial venue be adjusted to the actual place of execution?

There is no agreement to provide at this time. Appendix A contract date field should be completed with "Upon Award". Yes, the Appendix D notarial venue may be adjusted to the place of execution.

15. Where will addenda and written answers be posted, and how can respondents register to receive them?

Addenda and written answers will be posted on the City of Pooler website Bid & Proposals Page. By submitting questions the proposer/bidder will be registered by City staff to receive notification of postings.

16. I would like to request the City's permission to download and use the available EagleView/Pictometry aerial imagery from the public SAGIS portal, limited to Pooler's municipal boundary, to develop an interactive ArcGIS Experience Builder demonstration exclusively for the City as part of my upcoming canopy assessment proposal.

Please provide this request in the proposal that is submitted, indicating this is the methodology you are proposing to use.

October 23, 2026

- 1. Certification and teaming (Sections III.A.1, IV.A, VI.I): The RFP states the assessment is to be performed under the supervision of an ISA certified arborist and that the CONSULTANT must hold current, verifiable ISA or TCIA certification. If a proposing firm teams with a certified arborist firm as a**

subcontractor, with the assessment performed under the supervision of that certified arborist, does that arrangement satisfy the certification requirement — or must the prime consultant itself hold the certification?

Yes, a subcontractor can be used to satisfy the certified arborist requirement.

- 2. Methodology (Section III.A): Is a remotely sensed assessment (aerial imagery and/or LiDAR-derived canopy data, verified with field ground-truthing) acceptable as the primary data-collection methodology, or does the City require a specific methodology or sampling protocol?**

Yes, a remotely sensed assessment is acceptable for the primary data-collection methodology.

- 3. Deliverables (Sections I and III.A.4-5): What GIS format does the City expect for the geodatabase deliverable (for example, an Esri file geodatabase), and are there required coordinate system/projection, data schema, or accuracy standards the deliverable must meet?**

The written report should be in PDF format, and the data layer should be in ArcGIS, an ESRI file is acceptable.

- 4. Study area and existing data (Section II): What is the approximate size of the city-wide study area (acres or square miles), and does the City hold existing canopy assessments, aerial imagery, or GIS layers that the consultant should build upon?**

The City of Pooler is approximately 31 square miles. No, the City does not have existing canopy assessments, aerial imagery or GIS layers to build upon.